

CAN

Collaborative Assistance Network

Minutes

Wednesday, October 10, 2012

Town Hall, Conference Room B

10:30AM

Present: Susan Daley, Rachel Leclerc, Avery Lanhart, Mary Jane Newman, Susan Rozelle and Jillene Woodmansee

Regrets: Deb Adamczyk, Kelly Allen, Susan Angelides, Anne Bladen, Lisa Dahn and Kathleen Krider,

<i>WHAT (Topic)</i>	<i>DISCUSSION</i>	<i>OUTCOME</i>
Call to Order	R. Leclerc called the meeting to order at 10:35am	
Old Business	<p>1. Review and approval of 9/12/12 Minutes</p> <p>2. Definition of “transition.”</p> <p>Members discussed the results of the doodle poll regarding the day and times of the CAN meetings and an additional doodle poll was suggested.</p> <p>S. Daley provided members with a copy of TA/SR#99-01 which outlines the requirements for transition which include: <i>program policies, procedures and a plan in place to ensure that children and their families experience a smooth and successful transition from the child’s school readiness program to kindergarten; the transfer of records and other relevant information to the kindergarten program in a timely manner prior to the child’s entry to school; provide program continuity through developmentally appropriate curricula; promote and maintain ongoing communication and collaboration with the public school, most particularly with kindergarten program personnel; prepare and support children in the transition to kindergarten; and, prepare and involve families in a partnership with the public school to</i></p>	<p><u><i>Motion:</i></u> <i>MJ Newman moves to accept the 9/12/12 Minutes as written. S. Daley seconds and the motion passes unanimously.</i></p> <p>J. Woodmansee will send out an additional doodle poll for Mondays at 1:30 and 2:00.</p>

	<p><i>support the transition to kindergarten.</i></p> <p>Members discussed that the TA is designated for Priority and Severe Need Schools and that in 1999 Mansfield was designated a Severe Need School prior to changing the designation to Competitive.</p> <p>Members discussed that many of the criteria outlined in the TA are being done and that one strategy to use could be a survey (i.e. survey monkey) of what centers and schools are already using and how it relates to PAF/PCF and searching online for a way to align them.</p> <p>Members discussed how centers and Montessori schools conduct assessments.</p> <p>Members discussed that in November-December the secretaries of the elementary schools prepare a list of children who will be entering kindergarten in the fall of the next school year. Each school then conducts classroom visits and activities for these children. The schools also give each family a packet of information and a parent handbook (also available online).</p> <p>R. Leclerc discussed upcoming training for the public school staff and members noted that some public school training can be beneficial to preK teachers as well.</p> <p>Members discussed the need to build into CAN the old format of discussing specific children.</p>	
New Business	<ol style="list-style-type: none"> 1. Recruiting of parents of Center based children for MAC <p>This Agenda item is tabled until the next meeting.</p> <ol style="list-style-type: none"> 2. QE Grant feedback and ideas <p>Members were given copies of the grant submission to review.</p> <ol style="list-style-type: none"> 3. Create outline of tasks for the year. <p>Members discussed creation of a timeline for items to do throughout the year with the end result being presentation of the K transition plan to the BOE. Members discussed the BOE meeting schedule and that the 1st meetings in October or November would be a good end date.</p> <p>Respectfully submitted, Jillene B. Woodmansee Assistant to Early Childhood Services Coordinator</p>	

